

**WORLD BANK SUPPORTED AFRICA HIGHER EDUCATION CENTRES OF EXCELLENCE  
NATIONAL UNIVERSITIES COMMISSION  
26, AGUIYI IRONSI STREET, MAITAMA DISTRICT, ABUJA – NIGERIA  
REQUEST FOR EXPRESSION OF INTEREST (EOI), FOR THE IMPLEMENTATION OF 2018  
PROCUREMENT AUDIT/REVIEW OF PROCUREMENT ACTIVITIES OF THE 10 AFRICA  
CENTRES OF EXCELLENCE IN NIGERIAN UNIVERSITIES COMMISSION**

**(1.0) INTRODUCTION**

The World Bank supported Africa Higher Education Centres Excellence hereby invites suitably qualified, competent, reputable and interested Procurement Audit Consulting firms with the requisite experience and proven track record for the 2016 procurement audit/review of procurement activities of the 10 ACEs in Nigerian Universities.

**(2.0) DESCRIPTION OF PROJECTS**

**CONSULTANCY SERVICES:**

**REQUESTOR EXPRESSION OF INTERESTS (EOI) FOR CONSULTANTS:**

**LOT NO**

**DESCRIPTION**

WB/NUC/ACE/CSProcurement Audit/Review for the 10ACEs in Nigerian Universities

**(3.0) ELIGIBILITY REQUIREMENTS**

- (a) Evidence of Certificate of incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2019;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of interim Registration Report (IRR) expiring on 30/6/2019 or valid Certificate issued by BPP.
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of National Universities Commission or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – 2016, 2017, 2018;

- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including evidence of competence in procurement audit and copies of their Academic/Professional qualifications;
- (k) Evidence of award letters on procurement audit in not less than 3 different international organization or projects funded by international organization including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/lease (where applicable);
- (m) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4.0) SUBMISSION OF EXPRESSION OF INTERESTS (EOI)**

Interested Consultants/Service Providers shall submit one original and five photocopies of their sealed Expression of Interest (EOI) documents clearly stating the name of the project and the Lot number and addressed to The Executive Secretary, NUC and deposited in a Tender Box located at the Procurement Division of NUC **not later than 12:00 noon on Monday, 3 June, 2019.**

#### **(5.0) OPENING OF EOIs**

The EOIs shall be opened immediately after the deadline for submission at **12:00 noon on Monday, 3 June, 2019** at the NUC ACE Secretariat Rm.7, NgREN Complex, NUC Secretariat; Abuja.

#### **(6.0) IMPORTANT NOTICE/ADDITIONAL INFORMATION**

- (i) If EOI is by a Consortium, the Lead Company's documents and other companies' documents are required. Companies must show evidence of a Notarized Joint -Venture and/or Memorandum of Understanding (MOU) and/or -agreement specifying the roles and responsibilities of parties (eligibility requirements are applicable to each JV partner).
- (ii) The NUC reserves the right to reject any or all submissions that do not meet up with the requirements as specified.
- (iii) Any deviation from the instructions on submission of EOI/Bid Documents shall lead to disqualification.
- (iv) The Commission may not necessarily award the contract to the lowest priced bidder.

(v) The NUC is not bound to shortlist any bidder and reserves the right to annul the selection process at any time without incurring any liabilities whatsoever to any bidder in line with Section 28 of the Public Procurement Act, 2007.

(vi) Post qualifications may be carried out on all documents tendered.

(vii) Only shortlisted Firms will be invited at a later date for collection of "REQUEST FOR PROPOSALS"

**SIGNED:**

**THE EXECUTIVE SECRETARY**

**NATIONAL UNIVERSITIES COMMISSION**